

Source-to-Pay Workflow Diagram Pack

Map your entire procurement process in one afternoon. Six pre-built diagrams covering every stage from sourcing through payment reconciliation.

6 stages. 6 diagrams. Every handoff mapped.

1

End-to-End S2P Process Flowchart

The master diagram — sourcing initiation through final payment, all stages on one page

Master Flow

2

Approval Hierarchy Diagram

Role assignments for each stage — who approves what, at which spend threshold

Governance

3

PO Creation & Approval Workflow

Step-by-step purchase order flow from requisition through finance sign-off

Purchasing

4

3-Way Match Process

PO ↔ goods receipt ↔ invoice reconciliation with exception handling paths

Finance

5

Exception Handling & Escalation

What happens when things go off-track — disputes, mis-matches, late deliveries

Exceptions

6

Editable Lucidchart & Miro Templates

All 5 diagrams pre-built in both tools — customize without starting from scratch

Templates

Four moments when a documented process is non-negotiable.



Before an Audit

Auditors need documented process evidence. Having it ready — not scrambled together — is the difference between a clean finding and a finding with recommendations.



ERP Implementation

Every ERP project needs a current-state process map before design sessions. Starting without one costs weeks of discovery time and scope creep.



Team Onboarding

New procurement team members need to understand the full process, not just their piece of it. A complete diagram cuts onboarding time from weeks to days.



Process Improvement

You can't improve what you can't see. Visualizing the end-to-end process reveals bottlenecks, redundant approvals, and exception loops you didn't know existed.



Your process, mapped and ready.

Open the Lucidchart or Miro template, add your team's names and systems, and have a professional process diagram ready in under 30 minutes.

More procurement frameworks

opsply.bywillo.ai